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**MINUTES OF THE MEETING OF
THE ASSOCIATION OF EASTERN MOTOR CLUBS
17th Oct 2017**

Held at the Lion and Lamb, Little Canfield

The meeting commenced at 20.30hrs

The chairman welcomed everyone to the meeting

Attendance

Members

14 were present representing 11 clubs as follows

Gary Nichols	Chairman /Chelmsford MC
Stuart Kingham	Treasurer / Wickford AC
Mark Banham	Kings Lynn DMC
Alan Barnard	West Essex MC
Paul Barrett	Rally Co-ord / Chelmsford MC,
Mike Biss	Boundless by CSMA (NL)
John Boot	Anglia Motor Sport Club,
Chris Deal	Sprint Co-ord Greenbelt MC,
Clive Grounds	Training / Cambridge CC
Dan Pearson	Eastern Counties MC
Keith Pettitt	West Suffolk MC
Tony Michael	Comp Sec / Chelmsford MC
Pete Richards	Peterborough MC
Brian Hemmings	Secretary /Anglia Motor Sport Club

Guests

Alan Page	MSA Training Executive
John Conboy	Go Motorsport / Chelmsford MC
Matt Endean	MSA - Rallies /Speed / Autocross Committees

Apologies

Apologies were received from Tony Burchnall Eastern Counties MC, Tony Clements (Regional delegate / Chelmsford MC), Stanley Graham (Vice Chairman WAC), Rod McKenna (Club Rally Sport West)

Welcome

The chairman welcomed Alan Page (MSA Training Executive), John Conboy (RDO) and Matt Endean (MSA Committees) to the meeting .

Training Open Discussion

As agreed at the previous meeting the meeting was commenced with an open discussion on Training. A wide ranging and constructive discussion was held covering training.

The main points and actions that emerged were as follows

- There are a significant number of training modules already existing which can be utilised through MSA trainers
- Additional On line training modules are being planned for mid 2018. Currently planned are Scrutineering, Marshalling (additional topics), Judicial for karting, Media (inc. Circuit) and Road Rallying. Further topics will follow.

- “How to guides” are being considered as an approach to providing focused easy to use guidance on appropriate topics.
- When clubs identify training needs that can’t immediately be met these should be addressed to the association trainers or direct to the MSA training group to determine if a solution either is or can be made available. The RDO can also be a point of contact.
- Plans for the AEMC Rally Marshals Training Day (Feb 2018) are progressing well. Plans are being implemented to encourage attendees to attend different sessions within the day.
- Regions and clubs have an important part to play in providing training to meet clubs and members needs
 - It would be an advantage if regions had a mechanism to record training undertaken in order to support planning and any future requirements for information.
 - Anglia Motor Sport are in putting together a training session to support organisers of club level “grass roots” events. Its planned to run two sessions in early 2018. It will be available to all if required
 - A video on scrutineering for Targa rallies has been created for AMSC clubs and is generally available on You Tube.
- Race marshalling groups have been very successful at offering “taster days” to new marshals
 - It was agreed that this idea would be trialled at the Brands and Snetterton Stage Rallies in Jan and Feb 2018
- It was highlighted that training is also appropriate for competitors including not only performance coaching but also organisational awareness (how the events works, content of SRs etc.)

Specific Actions Identified

- Alan Page to follow up on a number of points
- Feb. marshals training day to be held
- Rally “taster days” for marshals / organisers to be arranged for Brands and Snetterton
- AMSC grass roots training to be completed and held
- Awareness of Targa Scrutineering video to be made more widespread
- Clubs to consider whether they should have an agenda item at their committee meetings on training /development in order to maintain awareness.
- A similar open discussion to this to become an annual event at AEMC meetings.

General Meeting

Previous Minutes

The minutes of the meeting held on Tuesday the 18th July 2017 were reviewed and unanimously agreed to be a true representation of the meeting. The adoption of the minutes was proposed by Cambridge Car Club (Clive Grounds), and seconded by West Suffolk MC (Keith Pettitt)

Matters arising

Stage rally championship – The championship coordinator reported that after discussions it had been decided that the format / timing would remain unaltered with the championship running from start Jan. to end Dec.

Sprint Championship - The review of ongoing series and ways to encourage competitors is ongoing.

Targa Rules – AMSC reported back that the question of consistency of approach particularly with reference to scrutineering on targa rallies had been addressed and a standard approach agreed. In order to facilitate communication to everyone and specifically competitors a video explaining the basic requirements and the scrutineering process had been created. The video is referenced by all AMSC events and is available on You Tube

Chairman’s Report

The chairman indicated that following the successful training discussion there wasn’t a significant amount to add. He indicated that there were changes being planned to the annual MSA seminars. Al Page confirmed that a change in format was being planned for 2019 with 2018 continuing as a transition year.

Treasurers Report

The current account balances stand at £11,566.
The Rally sponsorship money is still outstanding although it is understood that this is being actively progressed.

The reformatted annual financial statement had been distributed shortly after the previous meeting. As there had been no queries or issues raised it was proposed that acceptance of these accounts should be confirmed. This was proposed by Chelmsford (Paul Barrett), seconded by Boundless (Mike Biss) and agreed by the meeting. A small number of club renewals remain outstanding. These are currently being successfully progressed.

Secretary's report

Applications.

No applications for membership had been received.

Correspondence received

Copies of minutes and notices from the MSA, other associations and monthly newsletters from Sevenoaks and District MC have been received.

Confirmation of forestry allocations for 2018 had also been received.

Members were reminded that nominations for Club and Volunteer of the Year needed to be submitted within the next few weeks.

The members of the sprint and road rally teams that had represented the association in the inter association events finishing first and third (by 23 secs.) respectively were thanked and congratulated.

In order to ensure that communications are going to the right people clubs were reminded to ensure that any changes to their officials are notified to the secretary.

Reports

Stage Rally Championship

The 2017 championship continues to run successfully with the final round due at Rockingham in Dec. As previously noted it has been decided that the 2018 championship will continue based on a January start and Dec completion. Adjustment of some event dates will to a certain degree close some of the gaps experienced in 2017.

Sponsorship for 2018 is still under negotiation although it is agreed that any change from this year would not inhibit the running of the championship.

Sprint Championship

The championship has progressed successfully with one round left in 2017.

Competitors and organisers have been approached with regard to the approach and structure of the championship for 2018. On review of comments and inputs the conclusion reached is that events that offer perceived "value for money" with an emphasis on maximised "track" time are likely to be the most popular.

A list of the proposed dates for the 2018 championship was distributed

MSA / Regional Committee

A report from the Regional Committee meeting had been circulated prior to the meeting. There were no questions or issues raised.

Alan Page and Matt Endean provided an update on a number of MSA matters as follows.

- The opportunity for Training for Road Rally Clerks is being progressed.
- Safety requirements for road rallies is being reviewed to ensure that they are in keeping with current thinking.
- The FAI in Scotland has completed its gathering of evidence and is now considering the outcome. It is anticipated that the results and recommendations will be published by the end of November.
 - While it is understood that recommendations could be far reaching it is believed the sheriff as the presiding officer has a very good understanding of the current position and accepts the strengths of the current primarily volunteer organisations involved.
- Dave Richards who will take over as MSA Chairman at the end of the year has visited Colnbrook and has already started the process of familiarisation as a preliminary to transition.
- There will be a change to the process for agreeing championship regulations for 2018 whereby the onus on ensuring they are correct will rest with the originating organisations. This is intended to streamline the process and avoid the delays in authorisation experienced this year.
- A point was raised from the meeting that early nomination of MSA stewards for events makes it simpler for organisers.

- The period of consultation period on the “Vnuk” insurance legislation is coming to an end very soon and the outcomes and any further actions and implications will it is presumed become apparent.
- Safeguarding awareness and training is considered as an important area for focus with training sessions being rolled out.
 - Alan Page undertook to determine whether Safeguarding qualifications gained through an “external” professional route would be acceptable to support a registration as a club SO thus avoiding the requirement for additional MSA based training.

Other Matters

A request had been made by a member club for a discussion / clarification on the requirements for Club Safeguarding Officers.

The issue was being raised based on a view that the way that the requirement was being introduced was resulting in a number of existing officers resigning their positions.

A general discussion resulted which confirmed the importance of having safeguarding issues satisfactorily covered but also concluded that there was a requirement to ensure that there was a better understanding generally of what the requirements meant in practice and how they could be worked practically.

Any Other Business

Motor Sport promotion

A suggestion was made that it would be useful to have a “generic” leaflet available that could be used by any club at any event to promote “local” motorsport. Leaflets from Go Motorsport and those created by AMSC were identified as examples that are currently available.

Dates for 2018

Meeting dates:-

A proposed calendar of meeting dates has been created and will be distributed with these minutes

Event Dates:-

Member clubs were reminded that 2018 event dates are being maintained on the AEMC website. Clubs were requested to check that the most up to date information is available. If not please send updated details to the Secretary or the Comps. Secretary. Tony Michael arm@chelmsfordmc.co.uk

Safety Reqts. at Sprints

The meeting was updated that safety at Sprint meetings is an area for review.

It was also highlighted that at a recent Sprint Event the organising club had arranged “first on scene “ training which was held very successfully as part of the competitors and marshals briefing.

Colour Blindness Testing

The meetings attention was brought to the recently announced change in MSA regulations in respect of the criteria to be used for testing for colour blindness as part of the competitor licensing requirements.

Next Meeting

The next delegates meeting will be on the 16th Jan. 2018 at 20.30 at the Lion and Lamb, Little Canfield.

There being no further business the meeting was closed at 10.43pm